INTRODUCTION SPEECH INSTRUCTIONS {ONLINE}

Criterion:	**Requirements:**
Time Limit:	2:00 – 3:00 minutes
Topic:	A self-introduction using three different objects
Organizational Pattern:	Chronological or Topical
Outline:	Preparation outline 1. The preparation outline should be typed in complete sentences – this should be everything you plan to say in the presentation. 2. This speech will have three main points. 3. Each object represents a main point and the sentences used to describe the object are the sub-points. 4. Main points must be supported by at least two-subpoints. 5. You will be allowed to use your outline to speak from for this speech.
Outside Source:	One (1) required. 1. One piece of information from an outside source will be said out loud during the presentation. 2. Examples of sources: a personal reference, a quote, a line from a movie, lyrics from a song, poem, dictionary definition, entry from an encyclopedia, etc. 3. Whatever source you choose, you will submit a copy of it in Canvas. This way you will not be cited for plagiarism. 4. When quoting or paraphrasing the information out loud during the presentation, a verbal citation will be given in APA format. 5. A verbal citation should include the following information: who, what, when, and where. 6. References should be typed at the end of the preparation outline using APA format. If you need assistance with this, go to www.citefast.com or any other free online citation generator to create the list of references used.
Visual Aids:	1. Select three different objects to show the audience what represents you as a person. 2. As you present your speech, you will show the objects you have selected one at a time and talk to your audience about them and how they relate to you personally. 3. **Be creative** in thinking about the objects to use for the presentation. **Creativity counts!!** 4. The objects can represent your background, personality, values, ambitions, etc. 5. Examples of objects you can show: photographs (5x7 or larger), the Bible, favorite book, game, movie, athletic gear, anything to represent your job, anything to represent your pet, etc. 6. **Items you cannot use: cellphone, headphones, air pods, student ID, keys.** No duplicate items can be shown! If you show a photograph of your family, you can't show one of your dog. It counts as one item. A collage of pictures could be used to represent family and/or friends.
Practice:	10 Times

<table>
<tr><td></td><td>A. Number the page 1-10 and write down the start and stop time each time you rehearse the speech.
<table><tr><td></td><td>Start</td><td>Stop</td></tr><tr><td>1.</td><td>0:00</td><td>2:15</td></tr><tr><td>2.</td><td>0:00</td><td>2:45</td></tr></table>B. You may rehearse your speech more than ten times.</td></tr>
<tr><td>Attire:</td><td>Your dress should be business casual. The speaker is to dress more formal than the audience. “Appearances count, especially in public speaking. Your clothing should enhance your speech. This demonstrates respect for your audience. Dress one step up from what you usually wear to class.”(Coopman & Lull, 2015, p.247). If still unsure, search for “business casual dress” on the Internet or contact your instructor.</td></tr>
<tr><td>Vocalized Pauses:</td><td>[“uh,” “um,” “and,” “oh,” “like,” “you know,” etc.] is a distraction in speeches. For each vocalized pause a speaker uses ½ point will be counted off.</td></tr>
</table>

Checklist for items to be submitted for a grade:		☑
Outline:	Preparation(complete-sentence) outline	
Reference:	Scanned items or links used {submit ALL references used}	
Practice	Times rehearsed {submit a document}	

If all items are not submitted, it will result in a 0 for the assignment.

If you have any questions, regarding this presentation, please contact your instructor.