

CIPD Candidate Assessment Activity

Title of unit/s	Developing Professional Practice	
Unit No/s	5DVP PDP	
Level	5	
Credit value	4	
Assessment method(s)	Log entries in a personal and professional e-portfolio (PPP)	
Learning outcomes: 1 Understand what is required to be an effective and efficient HR professional. 2 Be able to perform efficiently and effectively as an HR professional. 3 Be able to apply CPD techniques to construct, implement and review a personal development plan.		
Assessment brief/activity You are asked to develop an electronic portfolio of evidence which includes four sections that respond to the following tasks: Activity 1 - Evaluate what it means to be an HR professional, making reference to the current CIPD Profession Map. Activity 2 - Briefly describe the elements of group dynamics and give at least two examples of conflict resolution methods within an HR context. Activity 3 With reference to a recent or current project (large or small) which you have led (or been part of a project team): - Provide evidence of using project management <u>and</u> problem-solving techniques in the course of the project. - Explain how you successfully influenced, persuaded and negotiated with others in the course of the project (or other related activity). Activity 4 - Undertake a self-assessment of one area of your practice to identify your professional development needs in that area and options to address these. - Produce a professional development plan (PDP) plan to meet your professional development needs which includes a justification of the option(s) chosen. - During your programme, provide a reflective summary of your performance against the plan. You should also identify any future development needs and record these in your PDP. <u>[1.1 to 3.2 completed at the beginning of the programme; 3.3 to be completed now, at the end of the programme].</u>		Assessment Criteria <

All reference sources should be acknowledged correctly and a bibliography provided where appropriate (these should be excluded from the word count).

Please Note the Following Important Information:

- **Tutors can insist that students base and use illustrations from the organisation that they are currently employed in for the completion of ANY or ALL assignments.**
- **Students can be referred, if they do not follow this instruction.**
- **Students whom have recently changed roles or are not employed should discuss the options available with their tutor prior to commencing work on their assignments.**
- **Where possible, please ensure the assignment coversheet and written assignment are one document.**
- **Without the cover sheet your assignment cannot be marked.**
- **If you do not follow the assignment word count guidance, your work can be returned unmarked.**