

The Principal's Tool Kit

CHAPTER 2: DIAGNOSIS AND ACTION PLANNING

TOOL 2.1 POSSIBLE DATA SOURCES FOR YOUR SCHOOL DIAGNOSIS

School Culture	Learning and Teaching	Talent Management	Operations
• Discipline data • Attendance data • Tardiness data • Behavioral expectations • Safety and emergency plans • Schedule of parent activities • School newsletter • Core vision and mission	• Lesson plans • Student work • Teacher-created assessments • Data analysis protocol • Teacher team meeting protocol • Grading systems • Assessment rubrics	• Teacher evaluations • Feedback on lesson plans • Teacher retention rates • Teacher roster • Teacher feedback • Instructional leadership team feedback	• Master schedules • School priorities • Short- and long-term milestones and goals • Community partnerships • Budget • Annual calendar • Professional development calendar

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