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An argument exists to a return to paper records considering the advantages and disadvantages of the same. However, the most important thing is to weigh in between the merits and demerits of paper records and go for the one that overlaps the other. First, due to improved technology, paper records are much safer since they are not prone to hacking and hence the safety of the patients' information is guaranteed. Besides, higher chances are that the patient information recorded will be accurate compared to any other means at the same time becomes easier for the patients to interpret the information. Consequently, since paper records are final, the likelihood of any information to be omitted is very low as it does not have to be transferred to any other form of data keeping (Lambe et al., 2018). However, in healthcare setting, it is crucial to consider the aspect of patient monitoring when paper records are the order of the day. Again, due to the cumbersome records, several hospitals in the past have discouraged the use of paper records to save on space and time in accessing them.

Health information managers in a hospital or a health care clinic play a critical role. Any hospital needs a health information manager in implementing systems and processes in supporting complete and accurate documentation of medical records. Also, health information managers aid in coding staff in ensuring proper reimbursement and also clinical care (Arbaje et al., 2019). Again, for a hospital or a healthcare clinic to comply with the federal and state laws in matters pertaining security, privacy and record completion, a health information manager must be in place. Last but not least, a health information manager tracks audits from any third party and analyses every clinical data for research. Having a designated manager should be part and parcel of any hospital or healthcare clinic management concerning privacy of patients' records. This comes from the fact that designated manager help in maintaining HIPAA compliance and

also PHI security (Smith et al., 2019). Besides, the designated managers help to protect the organization from outside threats by influencing laws and standards in protecting patient data.

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