

### Instructions for the Final assignment submission

**Total Grade Points:** 100 Points (21.3% of Project grade; 10% of the Final Course Grade)

***Final Assignment due no later than 11.59pm on Saturday, June 10, 2021***

Make sure to download the abbreviated sample report as well as the rubric. It would also be very helpful to download the sample abstract, since an abstract must be written for this assignment.

The final project will consolidate **all** of the sections that have been previously handed in, creating a single document, a “research report.”

*These sections should each be revised in accordance with the feedback that was given when they were graded. Revision of these sections is a fundamental part of this assignment: failure to do so will result in significant point loss.*

Graded papers have been returned in PDF format to ensure that students are able to see both the general comments at the top of the assignment as well as the in-margin comments made using Microsoft Word’s “comment” function. Revision of the various assignments should include correcting the noted items AND other, similar items. For example: if a comment indicates a problem with an in-text reference, that in-text reference should be fixed AND all other in-text references should be checked for similar mistakes.

**The only “new” piece of writing** for this assignment is the abstract, which should appear on its own page immediately after the Title Page. The abstract gives a brief summary of the entire paper: what the research was about, how it was done, who it was done with, and a brief statement regarding the findings. A sample abstract is provided on Canvas, with additional instructions and suggestions.

Your abstract should be as close to 200 words as it can be, preferably without going over 200 words. If the abstract is excessively long (250+) or short (150-), it will lose points. See the sample abstract for additional instructions.

**The research report will adhere** to the formatting guidelines for a professional paper (see **chapter 2 in the *APA Publication Manual, 7<sup>th</sup> edition*** and the Sample Report (in Canvas) for an example of what these pages will look like):

#### **Title page**

With running head, start of page numbering, title of research report, author’s name, and institution name. An Author’s note may be included but is not necessary;

#### **Abstract page**

With properly formatted abstract and key words;

#### **Body of paper**

**Introduction** section (using the paper’s *title* centered and bold, at the top of the first page, **NOT the word “Introduction”**);

**Method** section (with *Participants*, *Measures*, and *Procedure* subsections);

**Results** section;

**Discussion** section;

**NOTE: Each section of the Body starts immediately after the previous one...  
*don't start a new page* for the *Method, Results, or Discussion* sections**

### References page

The *References* section starts on a new page

With references to ALL sources used in the report, in proper APA format;

Each of the individual sections of the paper previously had a *References* page.  
Consolidate these all into one *References* section for this final product.

In chapter 2 of the *APA Publication Manual* (7<sup>th</sup> ed.) is an example of what a professional research report manuscript would look like. Note: it looks like it was typed on a typewriter... nothing glitzy, no colors, nothing fancy at all. That is how your paper should look: pretty colours, fancy fonts, cute background images... these will result in a downgrade of your assignment.

I have also provided a brief example document to illustrate how things should look.

Some things to remember about APA style:

- Lines are **double-spaced** throughout the report, with **no extra spacing between paragraphs, headers, or sections**;

- Paragraphs are indented (however, the abstract is not);

- In-text citations are required for paraphrased *and* quoted material; these should be properly formatted themselves: no initials, just last name(s), the publication date, and the page number (if required);

- References on the *References* page should be properly formatted with a hanging indent, proper capitalization, italicization, and appropriate ordering of components.

Once this assignment is complete, it should be submitted as a Microsoft Word document (.docx or .doc) to the [Final Project Submission] dropbox in the Canvas classroom.