

### SCS 444 Milestone One Guidelines and Rubric

As the final step in your journey toward your Bachelor of Arts in Sociology, you will complete a capstone that integrates the knowledge and skills you have developed throughout your program by creating a white paper and professional presentation. The white paper and presentation will address a real-life workplace problem. You will identify the problem, provide an analysis of applicable research, apply sociological theory and concepts, and provide evidence-based recommendations.

**Prompt:** For this milestone, you will submit a 2–3-page draft of your Statement of Problem, which is a detailed summary of the selected workplace situation. All the employees involved directly in it, along with stakeholders in the organization who are not directly involved, need to be described, including their individual viewpoints on the situation. Also, the root sociological problem underlying the situation must be clearly explained. Refer to the critical elements and rubric below to ensure that you are including all required information.

As indicated in the prompt in the Final Project Guidelines and Rubric, you may identify a workplace problem by selecting one of the options below:

- Use your own workplace scenario that you have encountered or experienced in real life.
- Create a fictitious but realistic workplace scenario.
- Search appropriate journals (two examples are provided in this module) and/or websites to find a workplace scenario that is appropriate for this capstone and presents various sociological issues.

**Specifically the following critical elements must be addressed:**

Note: The following section should be included in your white paper, although you are not limited to only this section:

- I. **Statement of Problem:** This section should be a summary of the scenario, identifying all individuals involved in the situation and the different perspectives that they represent, describing any related stakeholders such as managers, clients, or vendors, and describing the root problem. In general, include all information that you think is necessary to establish a comprehensive analysis for your scenario.

**Rubric**

**Guidelines for Submission:** Your draft must be submitted as a 2–3-page Microsoft Word document with double spacing, 12-point Times New Roman font, one-inch margins, and any sources cited in APA format.

<b>Critical Elements</b>	<b>Meets Expectations (100%)</b>	<b>In Progress (75%)</b>	<b>Does Not Meet Expectations (0%)</b>	<b>Value</b>
<b>Summary of the Scenario</b>	Summarizes chosen scenario comprehensively, providing all necessary information for forming the basis of the white paper	Summarizes chosen scenario comprehensively, but does not provide all necessary information for forming the basis of the white paper	Does not summarize chosen scenario comprehensively, and does not provide all necessary information for forming the basis of the white paper	30
<b>Pinpoint the Stakeholders</b>	Identifies and describes all stakeholders and the various perspectives that they represent	Identifies and describes all stakeholders, but not the various perspectives that they represent	Does not identify and describe all stakeholders and the various perspectives that they represent	30
<b>Root Problem</b>	Describes the root problem pertinent to the chosen scenario, critically assessing opportunities and challenges	Describes the root problem pertinent to the chosen scenario, but does not critically assess opportunities and challenges	Does not describe the root problem pertinent to the chosen scenario, and does not critically assess opportunities and challenges	30
<b>Articulation of Response</b>	Submission has no major errors related to citations, grammar, spelling, syntax, or organization	Submission has major errors related to citations, grammar, spelling, syntax, or organization that negatively impact readability and articulation of main ideas	Submission has critical errors related to citations, grammar, spelling, syntax, or organization that prevent understanding of ideas	10
<b>Total</b>				<b>100%</b>