

RACI Matrix

Project Name: New Data Centre

Date: 02-05-2020

Submitted by: Student's Name

Activities/Assignment	Responsibility Assignment Matrix						
	Team Member						
	CEO	CFO	CIO	Chief IT Engineer	Network Engineer	Software Engineer	Applications Specialist
1. Conducting Inventory of current data center	I	X	A	C	X	R	R
2. Assessing the viability of relocating or procuring new equipments	I	C	R	C	X	X	X
3. Budget Development	A	R	C	C	X	X	X
4. Identification of all move-related tasks	I	C	R	C	X	X	X
5. Obtaining project approval	A	C	R	C	X	X	X
6. Development of center move strategy	A	I	R	R	X	X	X
7. Procurement of required equipments	A	R	C	C	X	X	X
8. Installation of equipments	I	X	I	A	R	X	R
9. Installation of software/applications	I	X	I	A	I	R	R
10. Obtain stakeholders approval and acceptance	R	C	C	C	X	X	X

R = Responsible

A=Accountable

C=Consult

I = Inform

X = No Role