Word Project

**Due Date: Feb 2nd, 2018**

***Create a company brochure/newsletter which includes all of the following criteria:***

1. **Custom margins set at 0.7 in (left, right, top, and bottom)**
2. **Company logo (Word Art) and associated graphic (hint: insert a text box into graphic and use the no fill option- input relevant information)**
3. **Create 2 or more columns of text with salient information about your company**
4. **Text wrap a picture (any option)**
5. **Watermark (text or picture)**
6. **Insert a tabbed list with products and prices. Hint\* select a right tab set at 6.00 ins. (example below)**

**Hemp Products Prices**

**T-shirts $10**

**Hoodies $30**

**Beanies $15**

**Bags $40**

1. **Insert a table with additional company data (pictures or text). Please ensure that one column is in text format, so that it may be sorted in A-Z order (Table tools🡪 Layout🡪A-Z sort)**
2. **Insert a business card using a text box (formatted with gradient/texture etc.) placed in any location. The text box should contain personal contact/business info and a hyperlink to your company’s website.**
3. **Finish with a border of your choice**